

BOARD OF WATER COMMISSIONERS
Meeting on August 11, 2009

Present: Chairman Donald Bates, Vice Chairman George Cavanaugh, Clerk Danette Gonsalves, Superintendent Craig Wiegand, Secretary Kelly Springer, Sr. Billing Administrator Wellesley Marsh

Chairman Donald Bates called the meeting to order at 8:20 a.m.

The minutes for the previous meeting held on July 21, 2009 were approved after a couple spelling corrections with a motion by Clerk Gonsalves and seconded by Vice Chairman Cavanaugh; 3-0-0.

The following abatements were reviewed and voted upon by the board:

Acct # 2854 1038 Oak Street, Harwich Ma
Abatement of late fee denied by Board; 3-0-0.

Acct # 3584 13 Restabit Road, Harwich Ma
Abatement of late fee approved by Board; 3-0-0.

Sr. Billing Administrator Wellesley Marsh updated the Board on current lien accounts. Certified letters were sent stating that unless balances are paid in full within 10 business days, the water service will be turned off until the account is made current. The Board voted in agreement with this process; 3-0-0.

Superintendent Wiegand updated the Board on the recent RQR sent out for engineering, database, IT and Scada services. Responses to this request will be in shortly. Superintendent Wiegand also mentioned his request for use of \$155,000 to be used for the purchase of an excavator for the water main projects. Our department currently has two licensed operators to run this equipment.

Superintendent Wiegand brought to the Board's attention his concern with new hire Will Pizzano. After a few discussions with Will Pizzano, Superintendent Wiegand issued a verbal warning regarding behavior. Will remains on regular probation period as a new hire.

The next meeting will be held on Tuesday, August 25th.

The meeting was adjourned at 8:50 a.m. with a motion by Vice Chairman Cavanaugh and seconded by Clerk Gonsalves; 3-0-0.

Respectfully submitted,

Donald T. Bates, Chairman

Craig Wiegand, Superintendent

George Cavanaugh, Vice Chairman

Kelly Springer, Secretary

Danette Gonsalves, Clerk

