

BOARD OF WATER COMMISSIONERS
Meeting on July 21, 2009

Present: Chairman Donald Bates, Vice Chairman George Cavanaugh, Clerk Danette Gonsalves, Superintendent Craig Wiegand, Secretary Kelly Springer, Mark White of Environmental Partners

Chairman Donald Bates called the meeting to order at 8:25 a.m.

The minutes for the previous meeting held on July 7, 2009 were approved with a motion by Vice Chairman Cavanaugh and seconded by Clerk Gonsalves; 3-0-0.

The following abatements were reviewed and voted upon by the board:

Account #2870 318 Queen Anne Road, Harwich
Owner requested abatement of late fee due to illness and financial hardships
Abatement of late fee approved by the Board; 3-0-0

Account #7919 6 Capt Scott Rd
Owner requested abatement of late fee due to being away on family business
Abatement of late fee denied by the Board; 3-0-0

Account #4824 56 Seahorse Rd
Owner requested abatement of late fee due to financial difficulties
Abatement of late fee denied by the Board; 3-0-0

Superintendent Wiegand reviewed his position with the non-profit organization OpenCape. He presented the Board with a letter of disclosure regarding any discussion on the matter of this organization.

Superintendent Wiegand also addressed adopting a policy on lien accounts with the Board. He suggested that after the second lien was placed on an account, that the department has the right to terminate service to that property until payments are made. Upon discussion, the Board agreed to endorse this policy; 3-0-0.

The Board was also updated on a new seasonal plan involving use of lock boxes at the customer's property to gain access for turn on and turn offs. The department hopes that this method of access will help with more efficient time management and safety involving customer keys and the seasonal process. The Board voted in favor of the lock boxes; 3-0-0.

In regards to the email from Jim Merriam pertaining to the wind turbines, the Board of Water Commissioners feels that it should be reviewed by the Town Counsel and discussed for approval.

The Board was next updated on the progress of the Treatment Facility by Mark White of Environmental Partners. Mark relayed to the Board that they are in the preliminary design stage and plan to be 50% completed with the design by early August. Mark also mentioned the steps that are being taken to cut expenses on the project which included using the existing transmission main, in-house electrical work, residual lagoons, site prep and chemical feeds. Construction is slated to start in the summer of 2010.

In conclusion to the meeting, Superintendent Wiegand updated the Board on the hiring of two new full time laborers. One new worker, Tim Picard, has experience with heavy equipment and will be assisting with new service installations and renewals. The second new employee, Will Pizzano, is a master plumber and will be a welcome asset for future plumbing work with the water department and other town departments.

The next meeting will be held on August 11, 2009.

September meeting dates will be as follows: September 15th and 29th

The meeting was adjourned at 8:55 a.m. with a motion by Vice Chairman Cavanaugh and seconded by Chairman Bates; 3-0-0.

Respectfully submitted,

Donald T. Bates, Chairman

Craig Wiegand, Superintendent

George Cavanaugh, Vice Chairman

Kelly Springer, Secretary

Danette Gonsalves, Clerk