



## WATER SERVICE APPLICATION

Harwich Water & Wastewater Department

196 Chatham Road, Harwich MA 02645

P: 508-432-0304 | [customerservice@harwichwater.com](mailto:customerservice@harwichwater.com)

Date: \_\_\_\_\_ Map/Parcel/Lot: \_\_\_\_\_  
 Location: \_\_\_\_\_ Village: \_\_\_\_\_  
 Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

### WATER SERVICE TO BE BILLED

New Service       Renewal of Existing Service

Please note Harwich Water Department Rules and Regulations; **SECTION 5, ITEM 5.8: ONE SERVICE TO EACH UNIT** Only one (1) service connection per unit shall be made to each dwelling unit located in building or to each commercial or industrial building.

### ACCOUNT TYPE

Residential	Commercial	Medical Facility	Town Account
Seasonal	Agricultural	Motel	Wholesaler
Year-Round	Condo	Nursing Home	Service Station
Bathrooms (# of) _____	Fire Sprinkler	Recreational	School
Bedrooms (# of) _____	Restaurant	Farm	_____
Swimming Pool	Industrial	Day Care Center	_____
Irrigation System	Institution	Retail	

**AGREEMENT:** I hereby apply for a water service connection at the above noted location. As soon as I connect to the water system and become a taker, I agree that I will pay for same and abide by all the rules and regulations now in force or to be established by the Board of Water & Wastewater Commissioners. Please note that if you are a Contractor, you are signing as representative of the property owner.

Owner Signature: \_\_\_\_\_ Contractor Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contractor Phone: \_\_\_\_\_

**SUBMIT PDF BY EMAIL TO [CUSTOMERSERVICE@HARWICHWATER.COM](mailto:customerservice@harwichwater.com), HAND DELIVER OR MAIL TO 196 CHATHAM RD, HARWICH MA 02645**

Department Approval: \_\_\_\_\_ Date: \_\_\_\_\_



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### INFORMATION AND INSTRUCTION FOR MUNICIPAL WATER SYSTEM CONNECTION

#### WATER SERVICE AVAILABILITY

- Town water must be available on the road where lot is located.
- Lot must have sufficient frontage on road in order to install water service.

#### APPLICATION SUBMITTAL REQUIREMENTS

- A signed water department application must be completed and submitted to the Department for necessary approvals.
- Copy of certified plan of site showing proposed structure location, septic location, other utilities and proposed water service location must accompany completed application. This copy will be retained by the Water & Wastewater Department.
- In the case of service installation or service renewal at an existing structure, a septic tie card signed by the Board of Health shall show the location of existing septic, location of any private well on site and other utilities, as well as proposed location of water service.
- A pre-estimate appointment must be scheduled.

#### ESTIMATE FOR INSTALLATION

- Estimate will be provided in approximately 10 business days. (Emergency installations will be handled accordingly).
- Estimate will require a signature of "Acceptance of Estimate and Terms" prior to installation. Balance billed is due upon completion and payable within 30 days from invoice date.
- Estimate Terms:  
ESTIMATE DETAILS: All material estimated will be guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Estimate is subject to change without notice. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

**Restoration:** The disturbed work area of existing services will be loamed and seeded. The disturbed asphalt is to be cut and patched. Restoration excludes replacement of cobblestone, shell, stone, ornamentation, plantings, shrubs or trees placed in areas requiring restoration. Nor is Harwich Water & Wastewater Department responsible for the cost of replacing such exclusions.

**Irrigation Lines:** Harwich Water & Wastewater Department will not be responsible for any underground irrigation lines on site. Conservation order of Conditions, if required, is to be given to the Department prior to the start of work.

**Underground Utilities:** Private underground utilities not marked by Dig Safe will be marked as needed by a private locator at an hourly rate.

**Electrical Safety:** New and replacement water service and repairs are installed using PE (polyethylene) pipe. This material is non-conductive. Many older homes have their electrical service grounded to the iron service pipe. When a repair is made, or replacement service is installed, the electrical ground is interrupted. Water customers are requested to have a licensed electrician install a new electrical ground before work is done to the water service so as to protect the electric service, heating system, and any appliances which may be in the dwelling. Harwich Water Department cannot accept responsibility for any damages which might occur if this provision is not adhered to.

#### INSTALLATION

- Estimate and all documentation must be signed prior to service installation. Installation expense is the responsibility of the applicant.
- By legislation of the Commonwealth of Massachusetts, no physical connection shall be made between the Town water system and any other source(s) of water supply.
- Once the water meter is installed at property, it is the responsibility of the property owner to protect the meter from freezing. All charges for replacement and estimated use of unmetered water will be billed to the property owner. Weather conditions during construction should be considered during the months when cold temperatures predominate.
- All gates, valves, shutoffs, water meters and standpipes and any other portion of the municipal system, are the sole property of the Department, and are not to be opened, closed, removed or in any way tampered with or made inaccessible. Only personnel authorized by the Superintendent may operate any portion of the municipal system. Violators will be subject to charges or penalties determined by the Board of Water Commissioners. All charges are the responsibility of the property owner.