



www.harwichwater.com

Town of Harwich
Water Department
 196 Chatham Road
 Harwich MA 02645
 Ph: 508-432-0304
 Digital Fax: 888-774-3557
 Fax: 508-430-7520

OFFICE USE ONLY:				Approved:	<input type="checkbox"/>
Date Rec'd:		Meter Size:			
Amt Rec'd:		Extra Fee Amt.:	\$		
Check No:		Estimate: Call	<input type="checkbox"/>	Mail	<input type="checkbox"/>
Service No.:		Estimate Returned:	<input type="checkbox"/>		
Plans Rec'd:	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Tie Drawing:	<input type="checkbox"/>
Trench Permit:	<input type="checkbox"/>	N/A	<input type="checkbox"/>	Tie Scanned:	<input type="checkbox"/>
Road Cut Permit:	<input type="checkbox"/>	N/A	<input type="checkbox"/>		

SERVICE APPLICATION

Date: _____ Map/Parcel/Lot _____

Street Address: _____ **MAP/PARCEL/LOT is REQUIRED** - To obtain this information, please contact the Assessor's Dept. at 508-430-7515 x.503.

Owner Name: _____ Village: _____

Billing Address: _____ Phone: _____

City/State/Zip: _____ Email: _____

WATER SERVICE

NEW – 1" Service Fee **\$850.00**

ADD'L FEES FOR LARGER SERVICES

RENEWAL Fee **\$130.00**

IF EXISTING TAP IS USED, OTHERWISE "NEW"

FIRE SERVICE

2" RESIDENTIAL SPRINKLER TAP \$350.00

CROSS CONNECTION SURVEY* \$170.00

Fee **\$520.00**

6" COMMERCIAL SPRINKLER TAP \$600.00

CROSS CONNECTION SURVEY* \$170.00

Fee **\$770.00**

HWD Rules & Regulations, Section 5, Item 5.10: One Service To Each Unit – Only one (1) service connection per unit shall be made to each dwelling unit located in building or to each commercial or industrial building.

*Cross Connection Survey for backflow devices is \$85 per hour per device. The initial charge is for a 2 hours. Additional devices will be billed separately.

SEE HWD RULES & REGULATIONS, SECTION 8, FOR RECURRING BILLABLE CHARGES

CHECK ALL THAT APPLY	ACCOUNT TYPE	CHECK ALL THAT APPLY
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Medical Facility
<input type="checkbox"/> Seasonal	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Motel
<input type="checkbox"/> Year-Round	<input type="checkbox"/> Condo	<input type="checkbox"/> Nursing Home
____ Bathrooms (# of)	<input type="checkbox"/> Day Care Center	<input type="checkbox"/> Recreational
____ Bedrooms (# of)	<input type="checkbox"/> Farm	<input type="checkbox"/> Retail
<input type="checkbox"/> Swimming Pool	<input type="checkbox"/> Restaurant	<input type="checkbox"/> School
<input type="checkbox"/> Irrigation System	<input type="checkbox"/> Industrial	<input type="checkbox"/> Service Station
<input type="checkbox"/> Fire Sprinkler	<input type="checkbox"/> Institution	<input type="checkbox"/> Wholesaler
		<input type="checkbox"/> Town Account
		<input type="checkbox"/> _____
		<input type="checkbox"/> _____
		<input type="checkbox"/> _____
		<input type="checkbox"/> _____

AGREEMENT: I hereby apply for a water service connection at the above noted location. As soon as I connect to the water system and become a taker, I agree that I will pay for same and abide by all the rules and regulations now in force or to be established by the Board of Water Commissioners.

Owner Signature: _____ Builder Name: _____

Builder Phone: _____

APPLICATIONS MUST BE COMPLETED IN FULL PRIOR TO APPROVAL

Department Approval: _____ Date: _____

SEE BACK OF FORM FOR INFORMATION REGARDING MUNICIPAL WATER SERVICE CONNECTION

INFORMATION FOR MUNICIPAL WATER SYSTEM CONNECTION

WATER SERVICE AVAILABILITY:

1. Town water must be available on the road where lot is located.
2. Lot must have sufficient frontage on road in order to install water service.

APPLICATION SUBMITTAL REQUIREMENTS:

1. A signed water department application must be completed and submitted to the Department for necessary approvals.
2. Copy of certified plan of site showing proposed structure location, septic location, other utilities and proposed water service location must accompany completed application. This copy will be retained by the Water Department.
3. In the case of service installation or service renewal at an existing structure, a signed drawing shall show the location of existing septic, location of any private well on site and other utilities, as well as proposed location of water service.

ESTIMATE FOR INSTALLATION:

1. All system connection/service application fees must be paid in full prior to receiving estimate for service installation.
2. Estimate will be provided in approximately 5 business days. (Emergency installations will be handled accordingly).
3. Estimate will require a signature of "Acceptance of Estimate and Terms" and a 50% deposit will be required prior to installation. The remainder will be billed upon completion and due 30 days from bill date.
4. Estimate Terms:

ESTIMATE DETAILS: All material estimated will be guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

RESTORATION: The disturbed work area of existing services will be loamed and seeded. The disturbed asphalt is to be cut and patched. Restoration excludes replacement of cobblestone, shell, stone, ornamentation, plantings, shrubs or trees placed in areas requiring restoration. Nor is Harwich Water Department responsible for the cost of replacing such exclusions.

IRRIGATION LINES: Harwich Water Department will not be responsible for any underground irrigation lines on site. Conservation order of Conditions, if required, is to be given to the Harwich Water Department prior to the start of work.

UNDERGROUND UTILITIES: Private underground utilities not marked by Dig Safe will be marked as needed by a private locator at an hourly rate.

ELECTRICAL SAFETY: New and replacement water service and repairs are installed using PE (polyethylene) pipe. This material is non-conductive. Many older homes have their electrical service grounded to the iron service pipe. When a repair is made, or replacement service is installed, the electrical ground is interrupted. Water customers are requested to have a licensed electrician install a new electrical ground before work is done to the water service so as to protect the electric service, heating system, and any appliances which may be in the dwelling. Harwich Water Department cannot accept responsibility for any damages which might occur if this provision is not adhered to. If you would like to use our Master Electrician, please call for a price quote.

INSTALLATION:

1. Application fee(s) and estimate deposit must be paid in full and all documentation signed prior to service installation. Installation expense is the responsibility of the applicant.
2. By legislation of the Commonwealth of Massachusetts, no physical connection shall be made between the Town water system and any other source(s) of water supply.
3. Once the water meter is installed at property, it is the responsibility of the property owner to protect the meter from freezing. All charges for replacement and estimated use of unmetered water will be billed to the property owner. Weather conditions during construction should be considered during the months when cold temperatures predominate.
4. A \$500 charge will be levied for tampering or removing water meter. No one other than the water department personnel shall disconnect the water meter from the service line for any purpose. All charges are the responsibility of the property owner.