

BOARD OF WATER COMMISSIONERS  
Meeting on September 15, 2009

Present: Chairman Donald Bates, Vice Chairman George Cavanaugh, Clerk Danette Gonsalves  
Superintendent Craig Wiegand, Secretary Kelly Springer, Chris Our from the R.B. Our Company

Chairman Donald Bates called the meeting to order at 8:15 a.m.

The minutes for the previous meeting held on August 25, 2009 were approved with a motion by Vice Chairman Cavanaugh and seconded by Chairman Bates; 3-0-0.

The Board met with Greg Taylor from AECOM, formerly Earth Tech, in regards to the Engineering Services interviews. Mr. Taylor expressed an interest in the opportunity for his firm to work on future projects with the Harwich Water Department. The Board will take his company into consideration along with the other submittals.

Chris Our from the R. B. Our company questioned the recent letter from Superintendent Wiegand regarding the water department taking over the majority of water main replacements in the town. Mr. Our was concerned with the ability and safety of the Department to properly address main replacements in town, especially since the needed heavy equipment is not as of yet owned by the Department. Mr. Our asked to be able to view a cost analysis to show the amount of money that would be saved by having the Department take over the work rather than contracting it out which was the reason behind the Superintendent's desire to take over main projects. A follow up with Chris Our and the Board of Water Commissioners will address this issue.

The Board next reviewed the abatement request from Mark Hurrie Jr. of 2 Englewood Drive Unit D7. The Board voted to approve the abatement; 3-0-0. An abatement approval letter will be sent to the customer.

In the Board's previous meeting on August 25<sup>th</sup>, Superintendent Wiegand scheduled appointments to meet with On Site Engineering, Haley and Ward, Environmental Partners and Polaris to discuss the recent bid submittals for engineering work with the Department. The first meeting of the day was with On Site Engineering based out of Franklin, Ma. On Site is a small, cost effective firm with 5 members all based in Massachusetts. Current projects are on-going in both Ayer and Franklin Ma. The Board next met with Haley & Ward's Leo Yuskus. Haley & Ward have previously worked on tank projects for the Department and have been in operation since 1897. Although their bid submittals were higher than some of the smaller firms, the quality of work and past experience with this company continue to make them a strong candidate for future work. The next meeting was with Mark White and Steve Olson of EPG. Environmental Partners has been currently working on the new treatment facility for the Department and has a good past work history. Over the recent years their firm has grown in size and their fees have greatly increased. Their increases will need to be taken into account by the Board in regards to future work with EPG.

The final meeting of the day was with Polaris, a small firm with 3 members and 3 sub consultants that was started in 2008. Current projects with this firm include work in Medfield, Norwell and South Weymouth. By being a smaller firm with less overhead, Polaris is competitively priced compared to other firms. The Board will review all bid submittals and credentials in order to make a decision on which 3 out of 4 firms will be allowed to take part in future project bids with the Department.

Vice Chairman Cavanaugh needed to excuse himself early from the meeting to attend to a family commitment.

The next meeting will be held on Tuesday, September 29<sup>th</sup> 2009.

The meeting was adjourned at 9:35 a.m. with a motion by Clerk Gonsalves and seconded by Chairman Bates; 2-0-0.

Respectfully submitted,

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Donald T. Bates, Chairman

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Craig Wiegand, Superintendent

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George Cavanaugh, Vice Chairman

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Kelly Springer, Secretary

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Danette Gonsalves, Clerk