

BOARD OF WATER COMMISSIONERS
MEETING ON: March 11, 2008

Present: Chairman Donald T. Bates, Vice Chairman George Cavanaugh, Superintendent Craig Wiegand, Secretary Kelly Byrnes

Meeting called to order at 8:20 a.m. by Chairman Donald Bates.

Motion to approve minutes from meeting held on Tuesday, February 12, 2008 made by Vice Chairman George Cavanaugh. Motion was seconded by Chairman Donald Bates. Unanimous vote to approve.

Superintendent Craig Wiegand presented inspection reports for the Lothrop and Route 39 water tanks for the Board to review. Superintendent Craig Wiegand discussed the findings of the inspections including repairs and approximate cost for these repairs.

On April 3, 2008, Superintendent Craig Wiegand has scheduled a public meeting to be held at 7:00 p.m. in the Griffin Room at Town Hall. Superintendent Wiegand will be presenting the Department's projected 30-year Capital Outlay budget and upcoming rate increases. The meeting will be open to the public. The Board approved this meeting.

The Board reviewed and discussed the application from R & H Construction, Inc. to be added to the Water Department's list of approved water service installers.

Motion made by Vice Chairman George Cavanaugh to accept application, motion seconded by Chairman Donald Bates; unanimous vote to approve.

Superintendent Craig Wiegand updated the Board about the spring 2008 meter reading.

The lease for wireless telecommunications runs up next month. At that time, Superintendent Craig Wiegand will put this out to bid.

The 2007 Consumer Confidence Reports are ready to be sent to the printer and will be mailed to residents next month.

Superintendent Wiegand is preparing for the annual Town Meeting.

The Service Tight Program fliers are ready to be sent to the printers and will be mailed to customers next month.

Superintendent Wiegand is trying to advertise to Department customers the use of online bill payment to help reduce mailing costs and reduce the risk for lost bills/late payments.

A discussion took place about the abatement for account #6723.

Motion to deny abatement made by Vice Chairman George Cavanaugh, motion seconded by Chairman Donald Bates; unanimous vote to approve. Abatement forms signed.

The Department is preparing to change over eighteen (18) water services on Route 39 in the next few weeks, before Route 39 is scheduled to be paved later this spring. Bortolotti Construction will be the contractor for this project.

Motion to adjourn made by Vice Chairman George Cavanaugh, motion seconded by Chairman Donald Bates. Unanimous vote to approve.

Meeting adjourned at 8:50 a.m.

Next meeting is scheduled for Tuesday, March 11, 2008.

Respectfully submitted,

Donald T Bates, Chairman

Craig Wiegand, Superintendent

George Cavanaugh, Vice Chairman

Kelly Byrnes, Secretary